



JP School of Contemporary Guitar

Our Approach

Updated 12/05/26

This document is designed to help our lessons run smoothly and to outline the expectations that support your progress on the guitar. It reflects both my commitment to you and your commitment to your learning.

Of course, life happens. If you encounter any issues during your lessons, please get in touch so we can discuss suitable adjustments. Where appropriate, these arrangements may be adapted on a case-by-case basis.

1.0 - Lesson Scheduling

Junior Sessions

Lessons are scheduled for 39 weeks of the year and payment will only be requested for lessons that fall during term times. If you would like to book extra lessons during the school holidays, you are more than welcome to do that, and I will aim to accommodate these where possible. I may ask you from time to time if this is something you'd like to do, and equally you may also request lessons during the school holidays.

For scheduled Home Based Private Lessons, on the day of your lesson, there is a rare chance that I could be late due to circumstances that can arise during the day. Please be prepared to allow a window of up to 10 minutes to account for any potential lateness. Your lesson will be delivered in full once I arrive, so this time contingency is especially useful if you have other commitments after your guitar lessons.

If I am to be later than 10 minutes, I will do my best to contact you.

Senior Sessions

Senior Sessions may operate with greater flexibility and availability, and are arranged on a case-by-case basis. Notice for any time you will be unable to attend lessons remains in alignment with the terms outlined in 5.0 - Cancellation/Approach to Rescheduling/No Shows.



2.0 - Payment

1. Lessons are to be booked in monthly blocks, with payment due at the start of each month.
2. Where a teaching week spans two months (e.g. beginning on 29th October), it will be counted as part of the starting month. This may occasionally result in 5 lessons within a billing period.
3. Payments must be made before or on the first day of the block booking.
4. Consistently late payments may result in the termination of your lesson agreement.

3.0 - Gift Vouchers

“Gift Vouchers” are best thought of as electronic gift cards. They need to be used within three months of purchase. When you book lessons with the voucher, I encourage scheduling them at the same time each week for your convenience, and to guarantee availability of a suitable day and time.

Lessons booked with Gift Vouchers follow the same guidelines and are treated the same way as our regular lessons, detailed beneath.

4.0 - Online Resources

Online resources are often supplied as part of your lesson experience. These resources are designed to support your learning and help you practice efficiently throughout the time between your lessons.

When online resources are uploaded, they will be kept in your designated folder for six (6) months. Resources will be deleted after six months.

The only exception to the six month rule is for lesson summary videos and video lessons. It is expected that lesson summary videos and video lessons will be downloaded and saved to your device within a period of seven (7) days. After seven days, the videos will be deleted.

5.0 - Practice and Personal Commitment

Learning the guitar is a collaborative process, and consistent practice between lessons plays a huge role in long-term progress. While lesson time is designed to guide, support, and develop your playing, meaningful progress is most often achieved through regular engagement with the instrument between sessions.

Practice expectations will naturally vary depending on your goals, schedule, age, and experience level. However, it is encouraged that students engage with the instrument regularly between lessons, even if only for short periods of time.

The aim is never perfection, but consistency. Small amounts of focused and regular practice often lead to the best long-term results.



6.0 - Cancellation/Approach to Rescheduling/No Shows

In the ideal world, we would want to provide as much notice as possible for events that could affect our lessons or cause us to be double booked. However, I understand that plans change, illnesses affect us, and emergencies can happen. Holidays and other commitments can also get in the way of our lessons, which can lead to a need to cancel or reschedule a lesson.

The notice period is the same as the interval between each lesson. For example, weekly lessons have a notice period of one (1) week, bi-weekly lessons have a notice period of two (2) weeks, and monthly lessons have a notice period of four (4) weeks.

If you need to cancel or reschedule, the following options are available:

1. If possible (subject to availability), your lesson could be rescheduled to another time within the same week it was originally scheduled. Failing this, the duration of the missed lesson can be split, spread out, and added to future lessons. For example, if you take 30 minute lessons and miss one lesson, we can look at adding 10 minutes to your next three lessons until the missed time has been made up. Alternatively, we could look at making your next lesson an hour long. Whatever makes the most sense for you. Just provide your required notice period and I'll do my best to make this work.

2. If rescheduling isn't feasible, and/or the need to reschedule falls within your required notice period, a supplementary video lesson* can be created for you and added to your personal Google Drive folder to help keep your learning experience seamless.

Illnesses and injuries are often unexpected. In these circumstances, a supplementary video lesson will be provided without requiring the standard notice period.

As your lesson slot is reserved specifically for you, refunds for cancellations cannot be offered.

Refunds and rescheduling will not be offered for no-shows.

If I have to cancel, I'll happily reschedule at your convenience. If that doesn't work for you, you can choose between:

1. A full refund for the missed lesson, or
2. Credit applied to your next block booking

7.0 - Changes of Lesson Location

Home Based Private Lessons are arranged in blocks of "areas" to create a more logical pattern of travel, whilst also committing to reducing the impact of travel on our environment.

Sometimes, lesson locations may need to be changed. An example could be where a private lesson is scheduled to take place in your home, but something has come up and the lesson needs to take place in another location — perhaps another relative's house, or even your place of work.



Where possible, I can accommodate this. However, in the event of the lesson location being outside of the area being served that day, it may not be possible to deliver the lesson due to the detrimental impact on travel. If this is the case, the terms in “5.0 - Cancellation/Approach to Rescheduling/No Shows” will apply.

8.0 - Snow Days

If snow disrupts our lesson plans, I'll do my utmost to conduct your lesson virtually via Skype or Zoom at your usual lesson time, unless we decide on another arrangement. If that's not possible, I'll create a supplementary video lesson and upload it to your Google Drive folder to keep things moving smoothly.

9.0 - Photography

Occasionally, we may wish to capture moments from our sessions through photos or videos for marketing and celebration purposes. Permission will always be requested beforehand, and no images will be taken without your consent.

Anything captured will only be used with your knowledge. If you would prefer not to have any photos or videos taken, this will be fully respected.

10.0 - Behaviour

A positive and safe learning environment is essential for everyone at all times. Therefore, any form of disrespect or abuse, including malicious language, threats, mocking, or physical harm, will not be tolerated.

If this happens, it may be necessary to end your lessons immediately, with no refunds for any paid-for but undelivered lessons.

11.0 - Access and Accessing Our Premises

Here are a couple of things to be aware of in the event of lessons being delivered at our studio.

Whilst looking on a map, or upon arrival, there appears to be parking beside our house. This parking is private and allocated, although this may not be immediately clear when arriving. Vehicles must be parked on the main road, just before entering Stonelea Drive. This is to ensure neighbouring properties can access their spaces at all times.

Since we do not yet have a waiting room, it is requested that you arrive no more than three minutes before your lesson is scheduled to begin. Arriving earlier may result in being asked to wait outside whilst the teaching space is prepared, or whilst the previous session is being brought to a close.



It is also worth noting that we do not currently have a publicly accessible toilet on our premises.

By booking and attending lessons, you confirm that you have read and agree to the terms outlined in this document. A breach of these terms may result in the termination of lessons.

* A supplementary video lesson is a lesson that will be recorded specifically for you, based on either developing the outcomes of your previous lesson, or a specific request.